

COA/CORS Poster Presentation Guidelines – Victoria Conference Centre and Empress Hotel June 20-23, 2018

Welcome to the 2018 COA/CORS Annual Meeting in Victoria. Please take a moment to carefully review the important poster details below.

Poster set up: June 20, 12:00-17:00, **Poster tear-down:** June 22, 14:00, Exhibit Hall, Carson Hall, Level 2, Victoria Conference Centre.

All poster presenters must register for the Annual Meeting (Pre-register before May 4 to get the early bird rates).

All posters, number, title and authors, will appear in the poster listing that will be available on-line and on the COA App. All posters will be mounted in their designated poster areas (High Scoring poster, COA/CORS posters), in the Exhibit Hall and foyer, Carson Hall, Level 2, Victoria Conference Centre.

Poster boards will be ready for mounting on Wednesday, June 20 from 12:00. Poster set-up must be completed by 17:00 on Wednesday prior the beginning of the Opening Ceremonies. Authors are encouraged to be at their displays during the Presidents' Reception on Wednesday evening from 19:00-21:00, to answer any questions as well as during the Poster Pub, Thursday, June 21, 17:30-19:00.

Posters must be removed on Friday, June 22 after lunch (14:00) prior to poster board dismantling. **It is the responsibility of the presenters to remove all materials;** The COA staff will not assume responsibility for poster materials remaining after 14:00 on Friday, June 22.

***Please note that the poster size is a maximum of 44" X 44"*

All oversized posters will be removed to accommodate the required 2 posters per board.

Presentations should be self-explanatory, and you are free to supplement and discuss particular points. Materials can be mounted with push pins/velcro. Push pins/velcro will be provided on site. Avoid heavy cardboard, as it may be difficult to keep in position.

For easy identification, provide a heading including the title and author(s) of the paper. Do not write on the board.

